

LOCAL FLIGHT PLAN & PREDEPARTURE CHECKLIST

DATE OF FLIGHT

Aircraft Type (i.e. PA-34-200)	Call Sign (i.e. Cessna)	Aircraft Number (i.e. 7868N)	Purpose of Flight INSTRUCTION <input type="checkbox"/> OTHER <input type="checkbox"/>
Estimated Time of Departure	Estimated Time En Route	Local Route (Less than 75 miles from COS.) (More detail will help us find you—i.e. East Practice Area, Pueblo, Meadowlake, etc. Please spell out locations versus using three letter identifiers.)	
Crew Duty <small>(PIC, Stu, IP, Pax)</small>	Name		

Attachments Required:		Attached	Not Required
1. Weight & Balance Data:	(If more than 2 people on board)	<input type="checkbox"/>	<input type="checkbox"/>
2. Covenants Not To Sue:	(If current one not on file for member or Pax)	<input type="checkbox"/>	<input type="checkbox"/>
3. Cross-Country Flights:	Route Of Flight	<input type="checkbox"/>	<input type="checkbox"/>
(Please spell out route locations instead of using three letter identifiers)			

Pilot-In-Command (PIC) Checklist		YES	No or N/A
1. Weather Briefing:	(DUATS, ADDS, FSS, ASOS, etc.)	Received within HOUR of ETD	
2. NOTAMs and Colorado Springs Airfield Restrictions:		Checked	
3. Fuel Reserve:		Adequate for type of flight	
4. Flight Plan—Filed with FSS if IFR or Flying Outside Local Area:	(Use DD Form 175 if flight to military base)	As Necessary	
5. Cleared Through Dispatch Computer With Appropriate Type of Flight Designated:			
6. 12 Hour Duty Day:	(16 Hr. with 2 qualified pilots)	Not Exceeded	
7. Is Pilot Experience Over 200 hours?			
8. VA Training Flight:	(No Passengers)		
9. Pilot-In-Command (PIC) Certificate:	Student / Private / Commercial / ATP / CFI		

As Pilot-In-Command I certify I have reviewed items 1 – 9 above and that they are in order for this flight.

Pilot-In-Command
 Signature _____ Date Signed _____

Clearing Authority Checklist		YES	No or N/A
1. Confirm Successful Dispatch Computer Clearance:			
2. Student Currency:	(As Applicable)	Current	
3. Charts, Flips and Personal Survival Kits & Gear:		Available (As required)	
4. X-Country Request:		Completed & Approved (If required)	
5. Weather Appropriate for Type of Flight and PIC Qualifications:		Checked	
6. Emergency & Alternate Fields:		Briefed	
7. Aircraft Security:	(On X-Country Flights)	Briefed	

I certify I have reviewed items 1 – 7 and that all of these items above are in order for this flight.

Clearing Authority
 Name _____ Signature _____ Date Signed _____